

# RECORD OF PROCEEDINGS

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## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE

### RIDGELINE VISTA METROPOLITAN DISTRICT

HELD DECEMBER 15, 2022

A Special meeting of the Board of Directors of the Ridgeline Vista Metropolitan District was held on December 15, 2022 at 9:00 a.m. at 327 E Bridge St, Brighton, Colorado 80601, and via videoconference and teleconference. The login and dial-in information were listed in the meeting notice posted by the District and the public was able to attend the meeting in person or via videoconference or telephone conference call, if they so desired.

#### **ATTENDANCE:**

The following directors were in attendance:

Eric Eckberg, President

John Fairbairn, Treasurer

Dick Spurway, Secretary

Gary Duke, Assistant Secretary

Also present was:

Joel Meggers, Diane Rodriguez and Kayla Blair of Community Resource Services of Colorado, LLC

Michael Davis, Esq. Marisa Davis and Hillary Adams, of Law Office of Michael E. Davis, LLC

Chelsey Green, Meritage Homes

#### **ADMINISTRATIVE ITEMS:**

**Call to Order:** Joel Meggers called the meeting for Ridgeline Vista Metropolitan District at 9:02 a.m. He noted that a quorum of the Board was present, and the Directors confirmed their qualification to serve.

**Disclosures of Potential Conflicts of Interest:** The Board reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Written disclosures of the interest of all of the directors were filed with the Secretary of State at least 72 hours prior to the meeting. There were no additional disclosures.

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**Agenda:** Upon motion by Director Duke and second by Director Fairbairn and, upon vote, the Board unanimously ratified the approval of the agenda as presented.

**Approval of Minutes:** The Board reviewed the Minutes of the November 3, 2022, Special Meeting. Following discussion, upon motion made by Director Duke and second by Director Fairbairn and, upon vote, the Board unanimously approved the minutes.

### **TRASH COLLECTION SERVICES**

**Agreement for Trash Collection Services:** Mr. Meggers presented the proposal from Waste Connections with the Board. Director Eckberg asked about the cancellation terms in the agreement and Mr. Davis reviewed and discussed the terms with the Board. Ms. Green also went over the proposal with the Board and answered questions about additional pickups and certain charges. Director Eckberg moved that the Board approve the 5-year agreement with Waste Connections to be effective January 1, 2023. Upon a second by Director Fairbairn, a vote was taken, and the motion carried unanimously.

### **IMPOSE FEES**

**Resolution to Impose Fees:** Mr. Meggers presented the draft resolution to the Board. Director Duke reviewed and discussed the fees with Ms Green who explained the rationale and need for the fees. Director Eckberg noted that the Board needs to review this resolution on an annual basis. Mr. Davis also explained the resolution to the Board and answered questions. Director Eckberg moved to approve the resolution to impose fees. Upon a second by Director Duke, a vote was taken and the motion carried unanously.

### **SNOW REMOVAL SERVICES**

**Agreement on Snow Removal Services:** Mr. Meggers explained the need for snow removal services for the 4 clusters of mailboxes. Ms. Green noted that she would prefer to have their contractor be in charge of the snow removal for this winter season.

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### OTHER BUISNESS

Ms. Green spoke to the Board about landscaping for next year. A discussion took place regarding the improvements to the open space and the Board noted that they would like to do a walk through with a maintenance contractor in August of 2023 to inspect the improvements and open space area.

Director Spurway talked to the Board about the improvements to Baseline Road and explained that an invitation to bid had been published and responses were due on December 28<sup>th</sup>. There are three contractors currently showing interest. Director Eckberg noted that the Board needs to decide on a contractor by the end of the year.

### ADJOURNMENT:

There being no further business to come before the Board, upon motion and second, the Board unanimously adjourned the meeting.

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Secretary for the Meeting